



2023 Community Resource Fair For Older Adults



Day of Logistics

Where: Parker Fieldhouse, 18700 E. Plaza Drive, Parker, CO 80134

Unloading/Loading:

- Enter the Fieldhouse parking lot from Dransfeldt Road or Championship Drive; drive to the “rear” (south side) of the Fieldhouse
- Unload/load via large garage door (south side) or via double doors marked 11
- Please park after unloading (see below) We welcome local businesses, government agencies, healthcare providers, financial and legal services, senior housing communities, nonprofits and others offering products and services to older adults. (Space is limited. First come, first served.)

Parking:

- Please park in the East parking lot (Dransfeldt Road side of Fieldhouse)
- Do NOT park in the Unloading/Loading Zone
- Do NOT park near main building entrances

When: Thursday, September 14th

- The building will be accessible for set-up beginning at 7:15; ALL booths must be set-up by 8:45am
- Event hours are 9am-noon
- Please do not take down your exhibit before 12 noon; MUST be out of the event space by 1pm
- Please check-in at the vendor check-in table located just inside the event space

Recommendations and Reminders:

- You will be provided with a 6'x2' table and 1 chair
- Please bring your own tablecloth
- Do bring (if appropriate) handouts, flyers, business cards, sign-up sheets, swag items, giveaways
- Do NOT bring banners to hang, unless you intend to hang it on your table (no wall/backdrop behind your table)